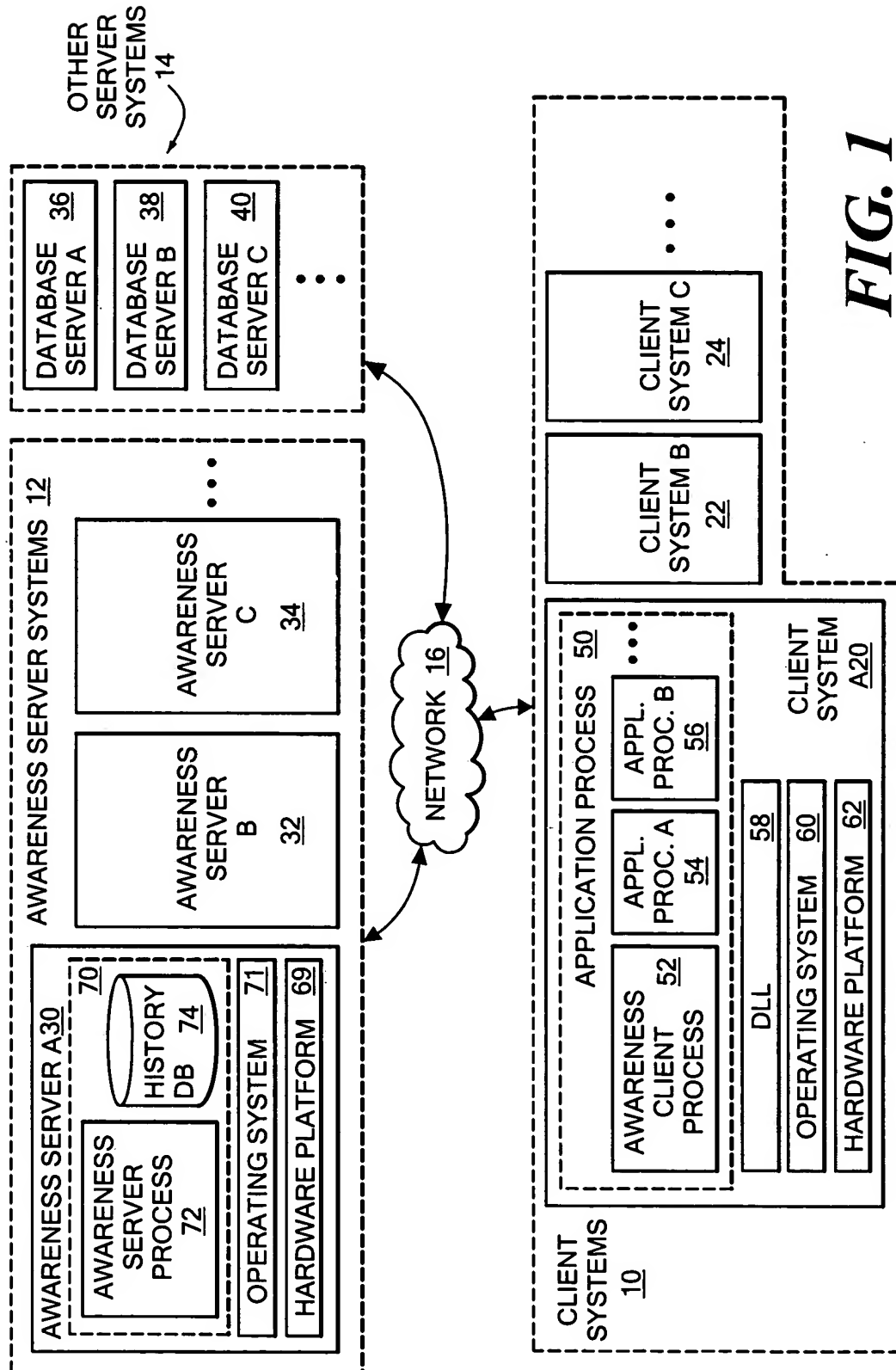
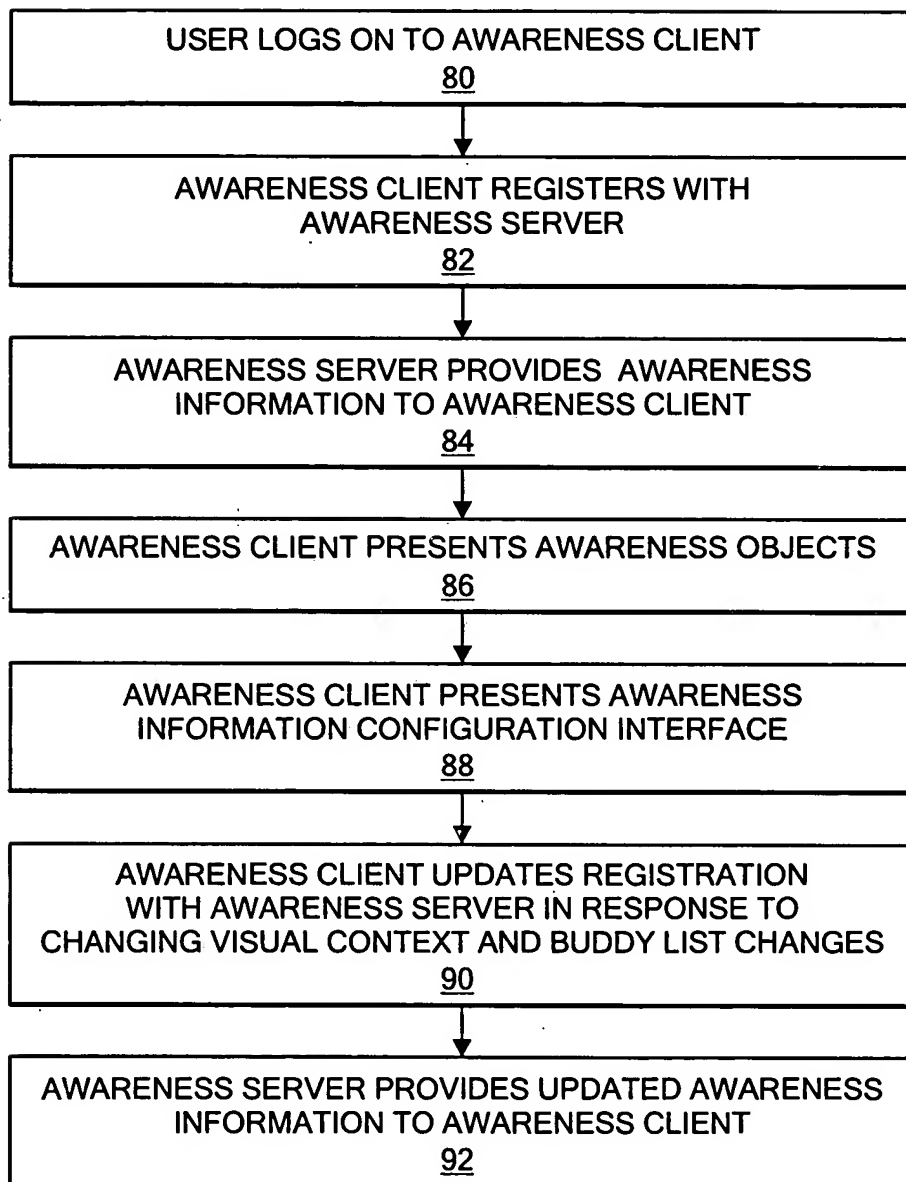


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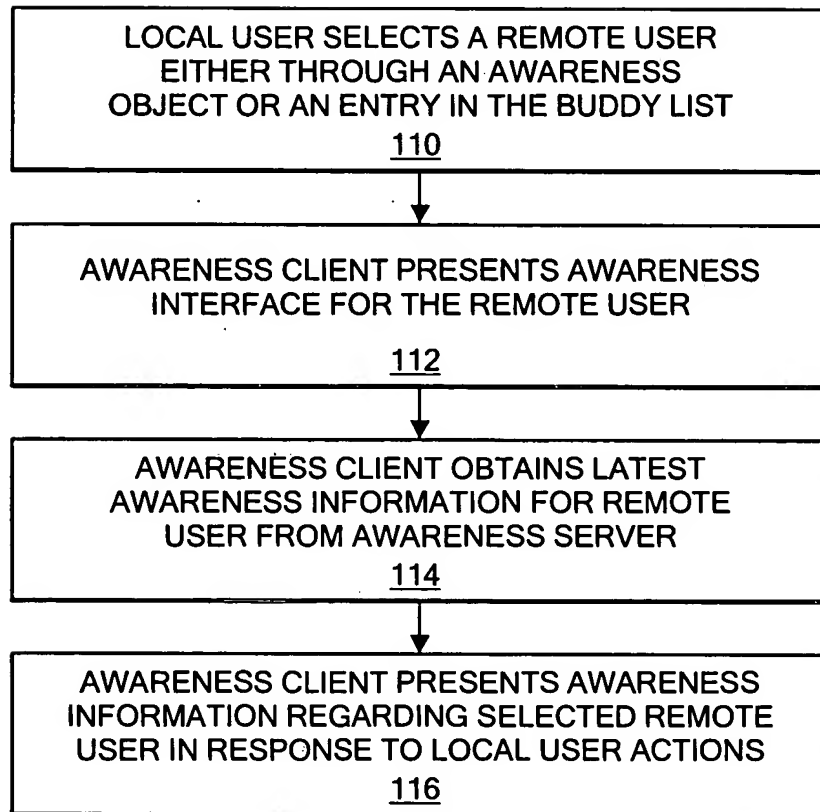


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**FIG. 2**

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***FIG. 3***

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160

Personal Address Book

Add Contact   Add Group   Compose Message   Refresh   Delete

Show:   

<input type="checkbox"/> Name ^	Phone	Primary E-mail	Company
<input type="checkbox"/> Sales Support			
<input type="checkbox"/> • Schultz, Andrea	Work: 212-635-3367	aschutz@lawyers.com	Austin, Hadley & Norris
<input type="checkbox"/> ◇ Shaheen, Cynthia	Work: 212-635-3335	cshah@lawyers.com	Austin, Hadley & Norris
<input type="checkbox"/> □ Smith, Frank	Work: 212-635-3332	fsmith@lawyers.com	Austin, Hadley & Norris
<input type="checkbox"/> □ Turner, Rob	Work: 250-632-9090	robt@vanpartners.com	Vancouver Partners
<input type="checkbox"/> □ Duffy, Pat	Work: 623-952-1128	pduffy@yourco.com	YourCo Ltd.
<input type="checkbox"/> □ Jacobs, Jan	Work: 617-331-9943	janj@metrotimes.com	Metro Times
<input type="checkbox"/> • Schultz, Andrea	Work: 212-635-3367	aschutz@lawyers.com	Austin, Hadley & Norris
<input checked="" type="checkbox"/> □ Seller, Chris	Work: 212-972-3341	cseller@rightware.com	Rightware, Inc.
<input type="checkbox"/> ◇ Shaheen, Cynthia	Work: 212-635-3335	cshah@lawyers.com	Austin, Hadley & Norris
<input type="checkbox"/> □ Smith, Frank	Work: 212-635-3332	fsmith@lawyers.com	Austin, Hadley & Norris
<input type="checkbox"/> □ Turner, Rob	Work: 250-631-9990	robt@vanpartners.com	Vancouver Partners

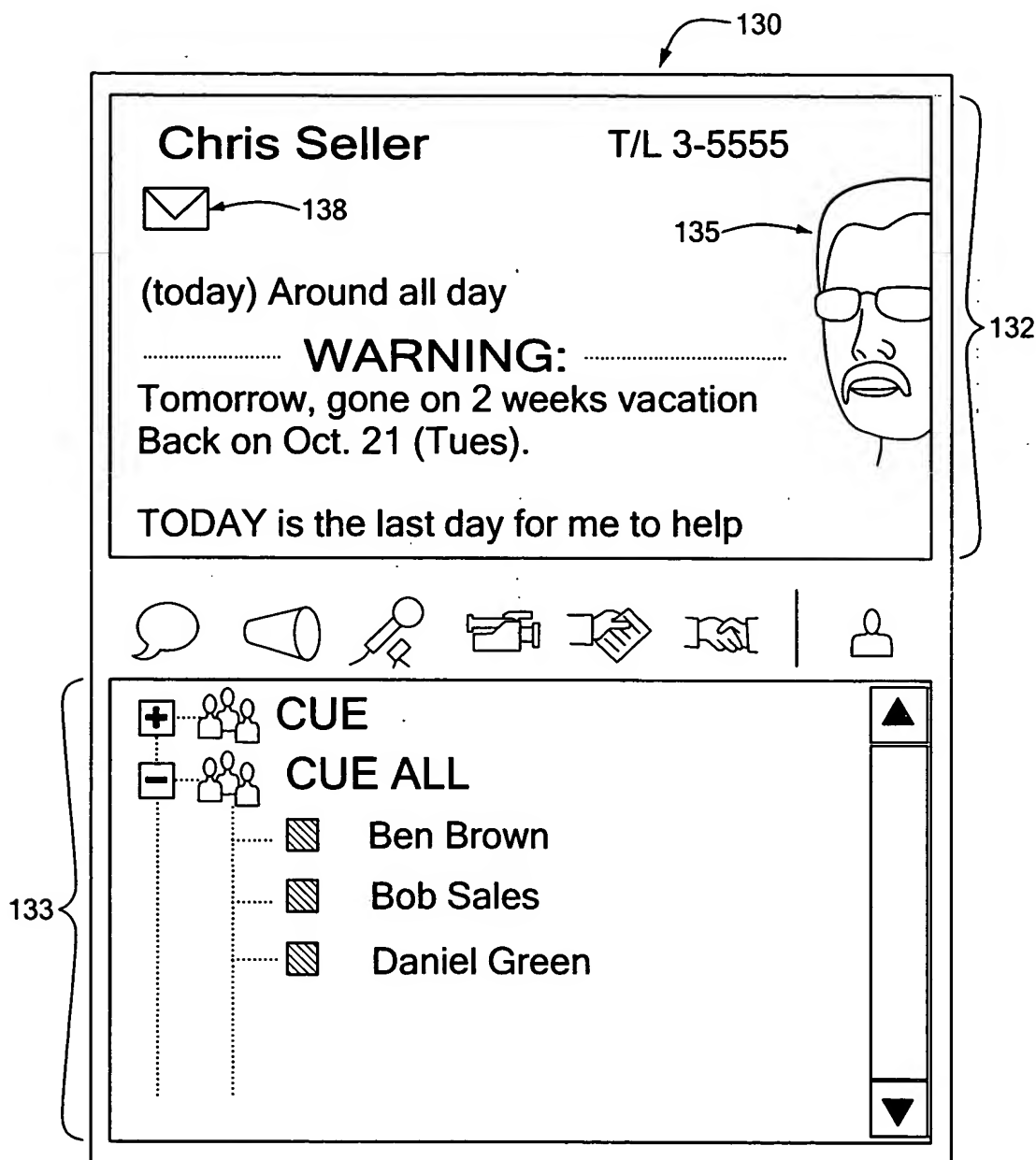
162

163

a b c d e f g h i j k l m n o p q r s t u v w x y z  


FIG. 4

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**FIG 5**

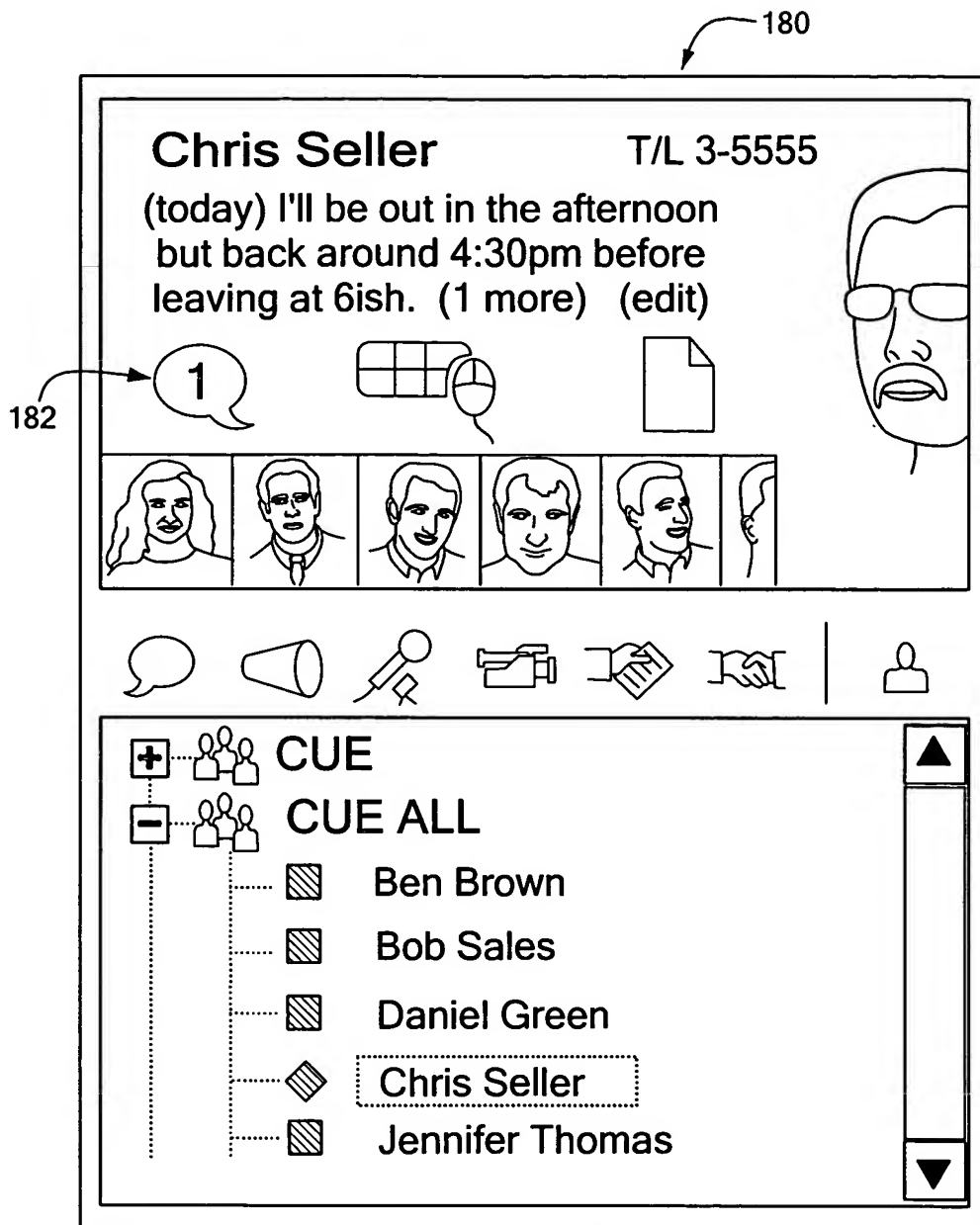
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<input type="checkbox"/> Jennifer Thomas	
<input checked="" type="checkbox"/> Jennifer King	
• Jennifer Lyons	
<input type="checkbox"/> John Hemmings	150
<input checked="" type="checkbox"/> July Timmons	
<input type="checkbox"/> Ken Carlson	
• Li-Te Olsen	151
<input type="checkbox"/> Paul Mills	
<div><div>Paul Mills researcher</div><div>tel: 617-555-8889 tie: 555-8879 manager: Irene Green</div></div>	
MORE > >	

152

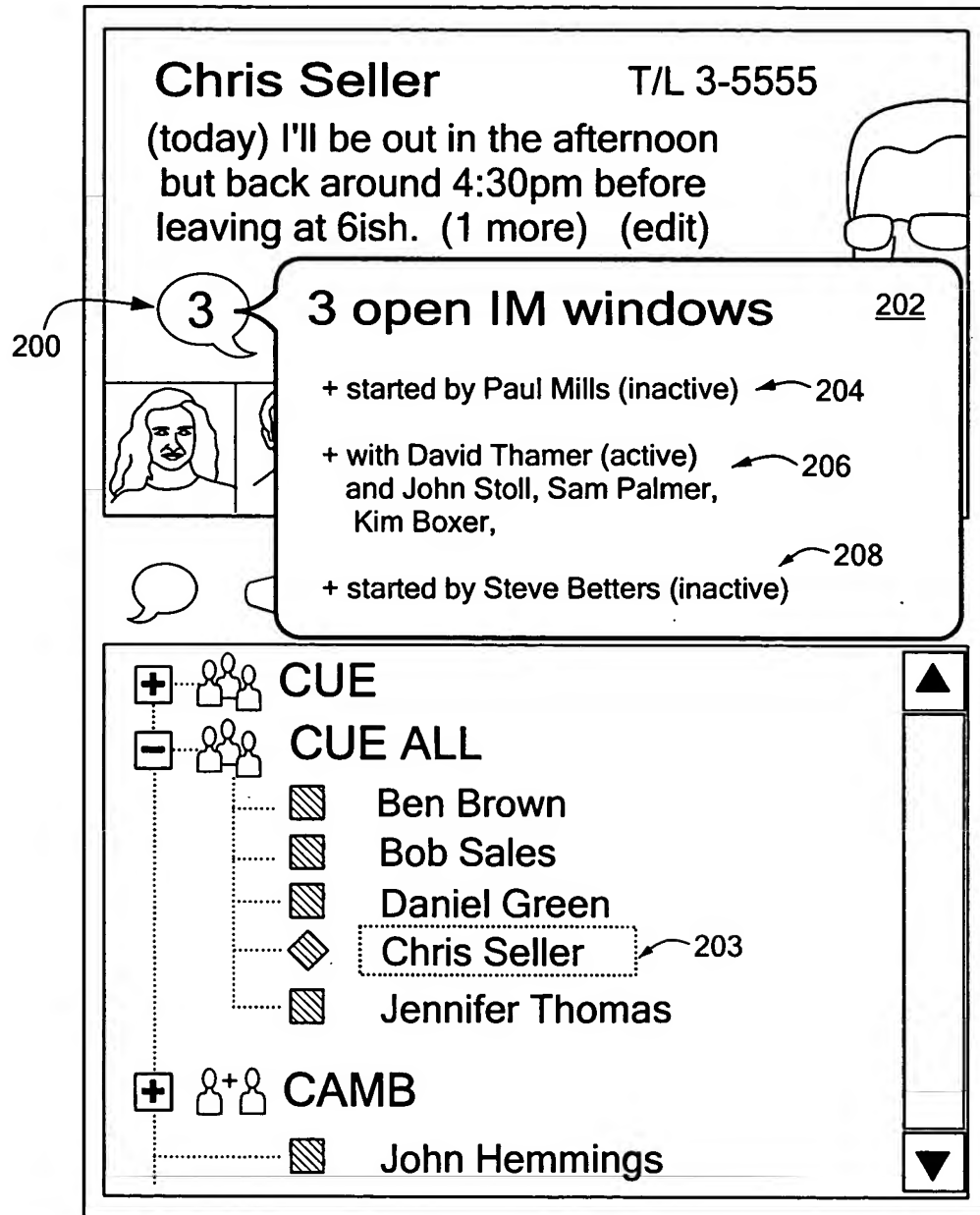
**FIG. 6**

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**FIG. 7**

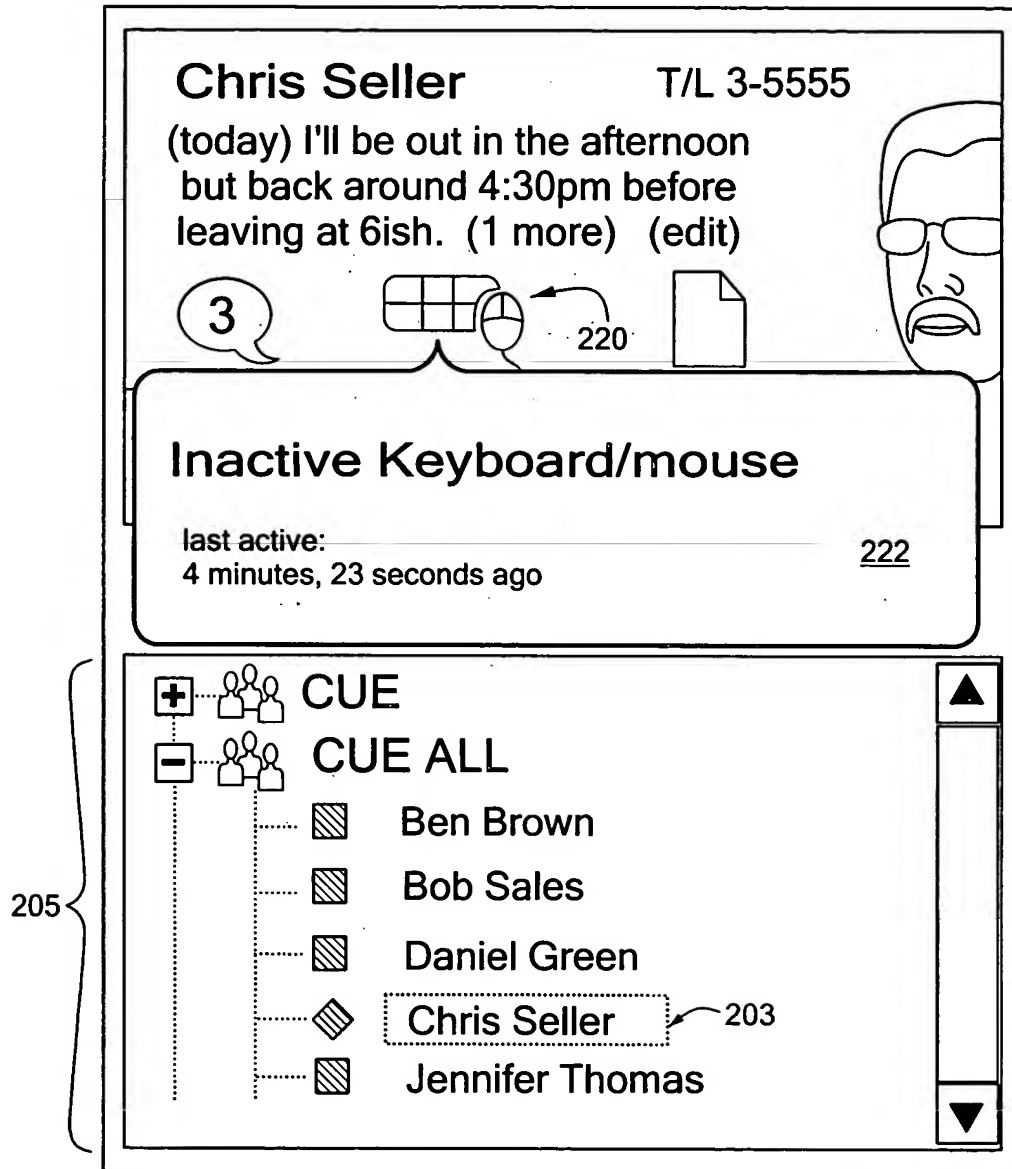
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**FIG. 8**

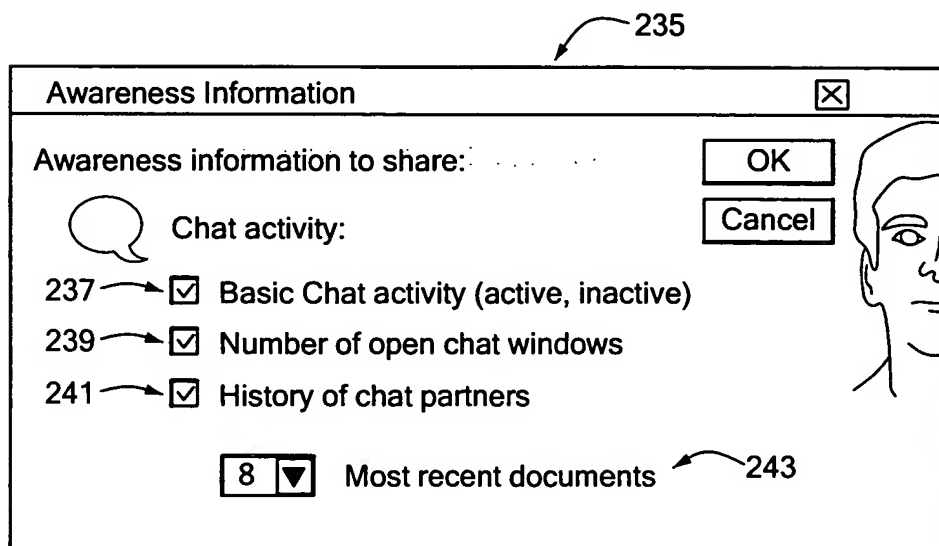


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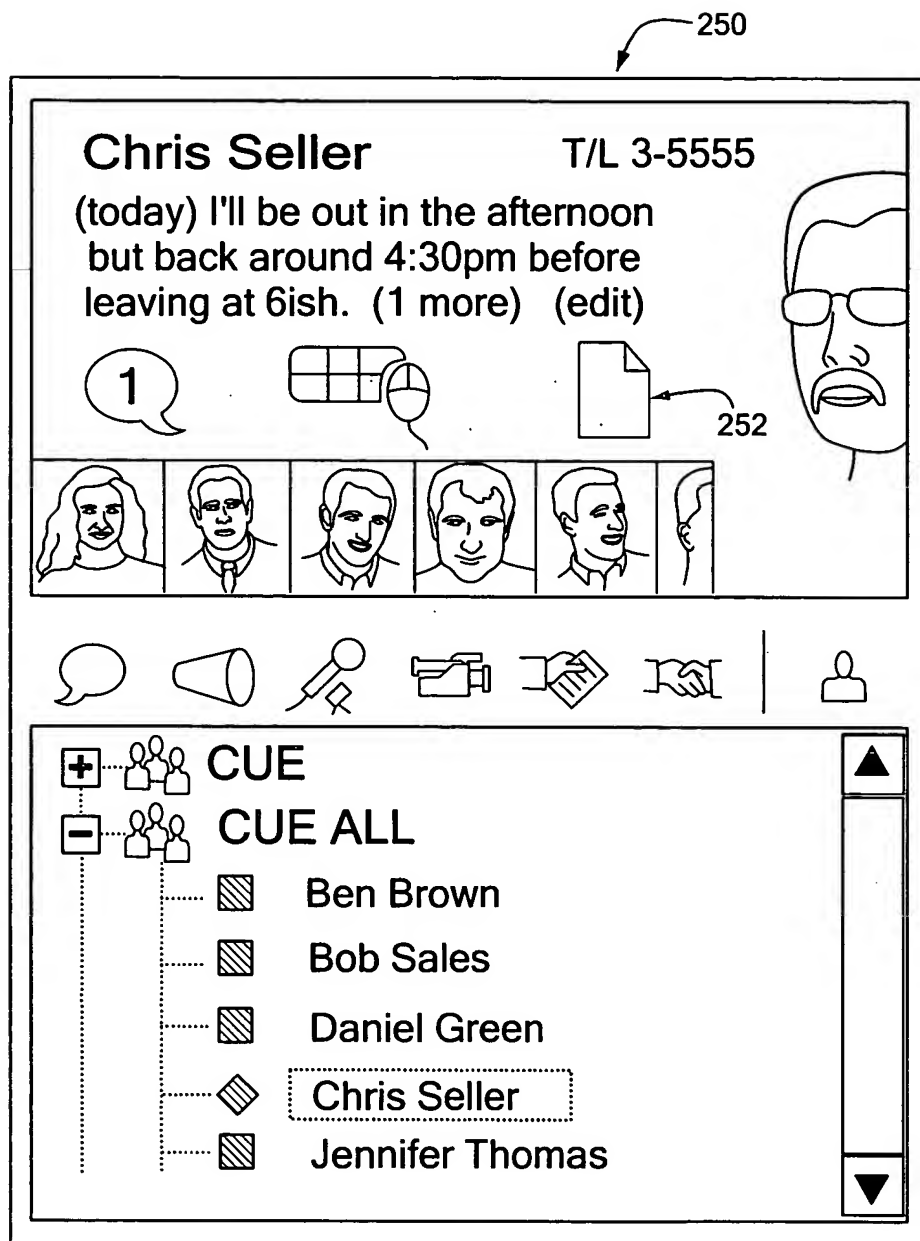
**FIG. 9**

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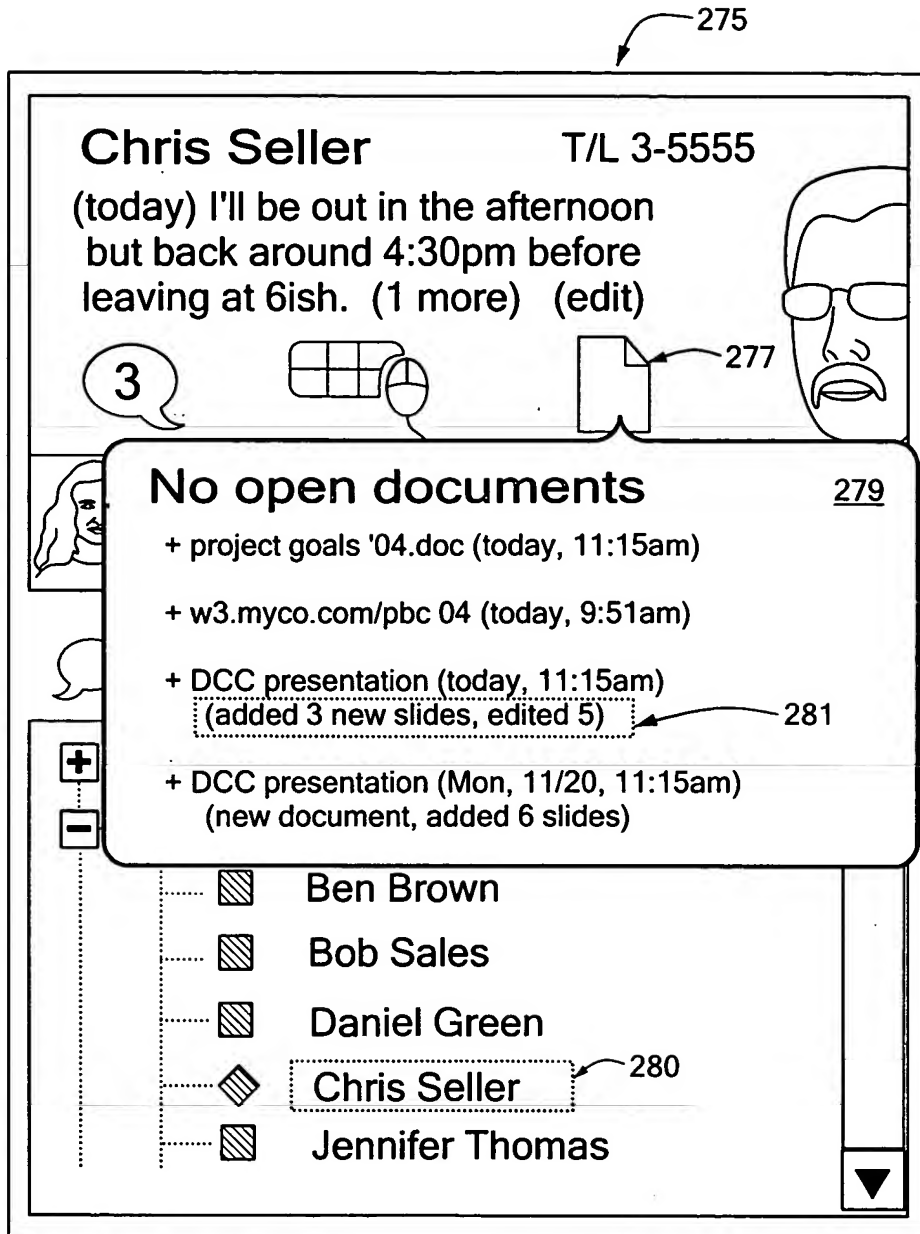
**FIG. 10**

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**FIG. 11**

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**FIG 12**

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300

Document Activity:

☒ Basic activity (active, inactive) 302

☒ History of documents 304

8 ▼ Most recent documents 306

**FIG. 13**

325

Document Activity Control

Select which document activity is shared:

☐ Share all document activity 327

☒ Limit to specific documents: 329

☒ List of specific documents: 331  
(13docs: project status.doc, meeting...)

☒ Documents from specified folders: 333  
(projectX, meeting notes,...)

☒ Documents from specified websites: 335  
(w3.myco.com)

OK

Cancel

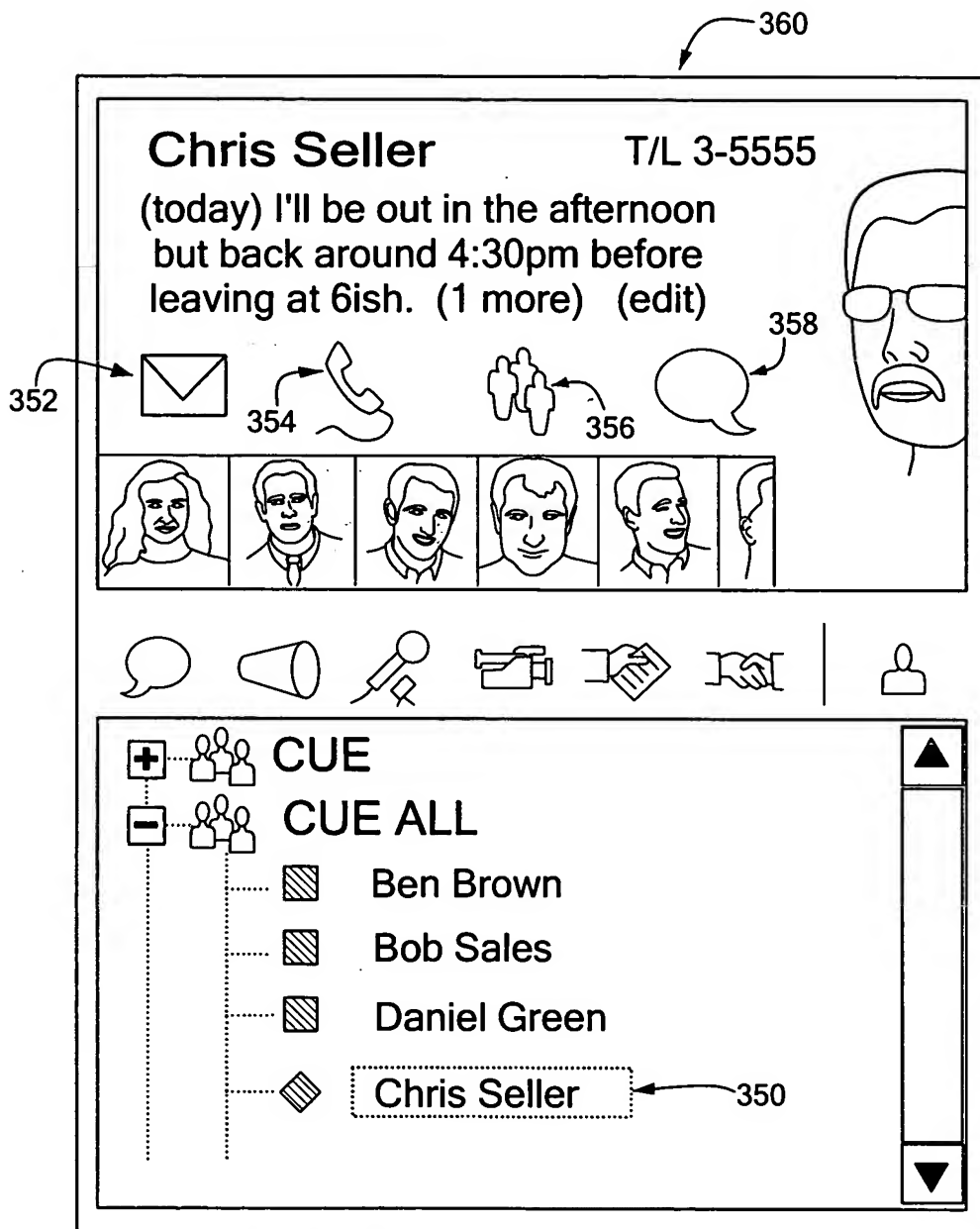
Specify...

Specify...

Specify...

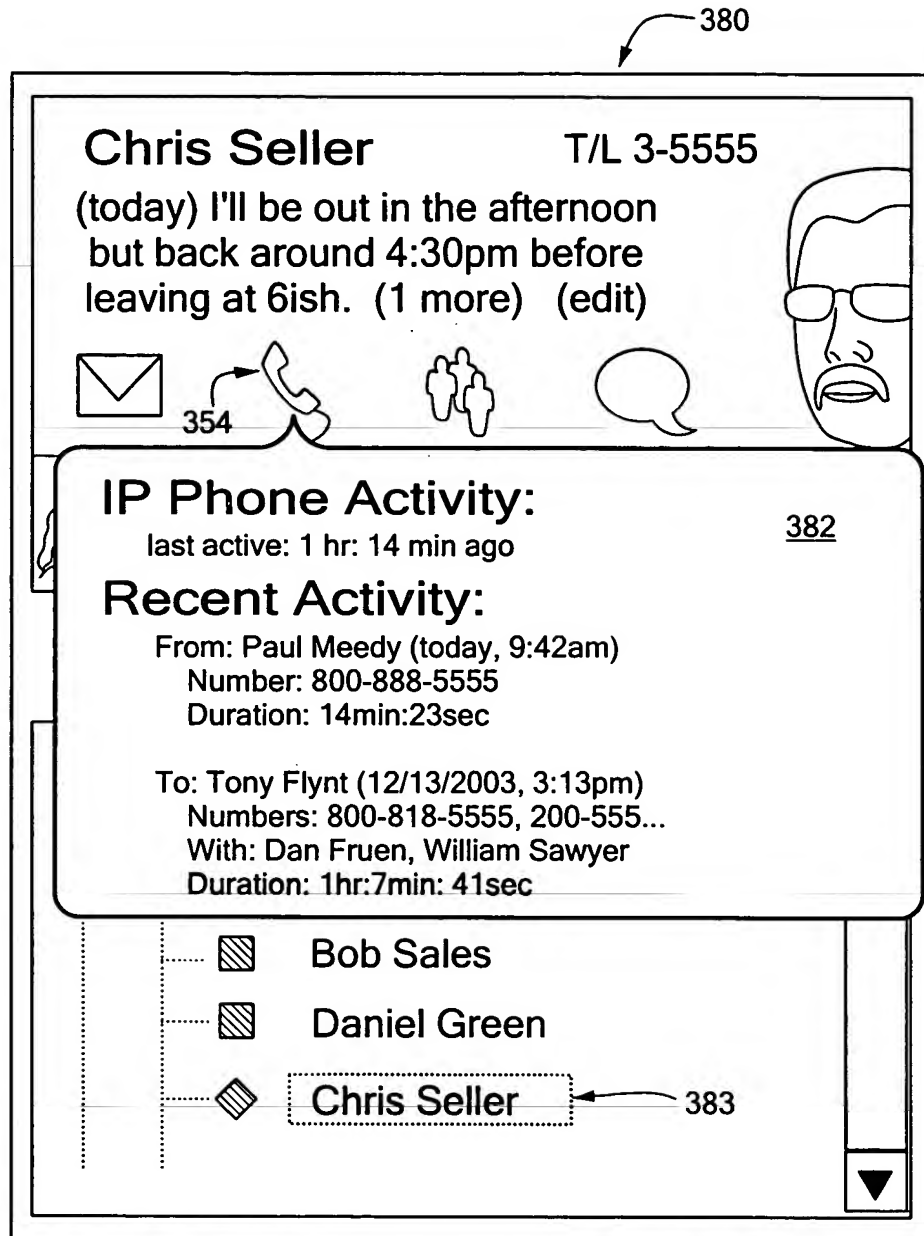
**FIG 14**

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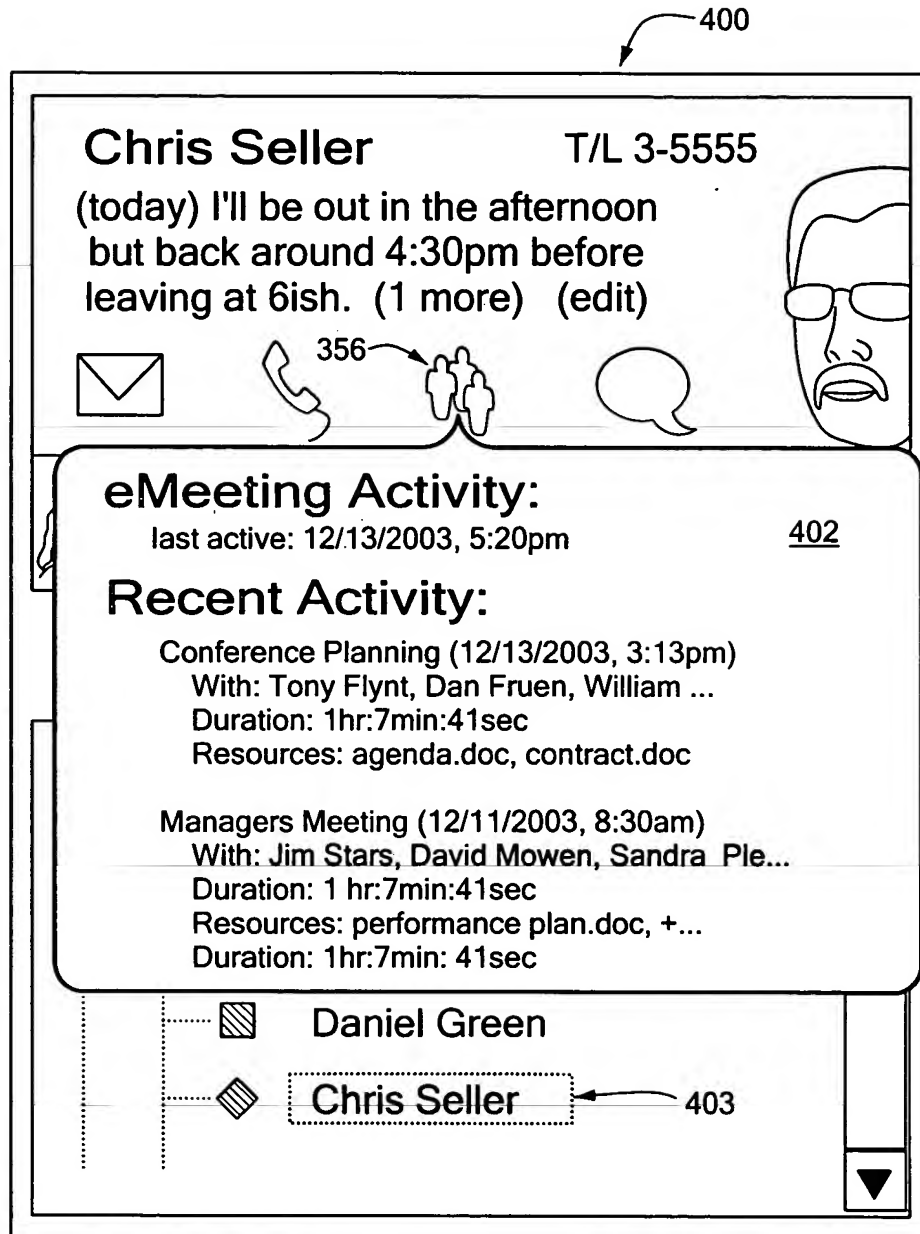
**FIG. 15**

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**FIG. 16**

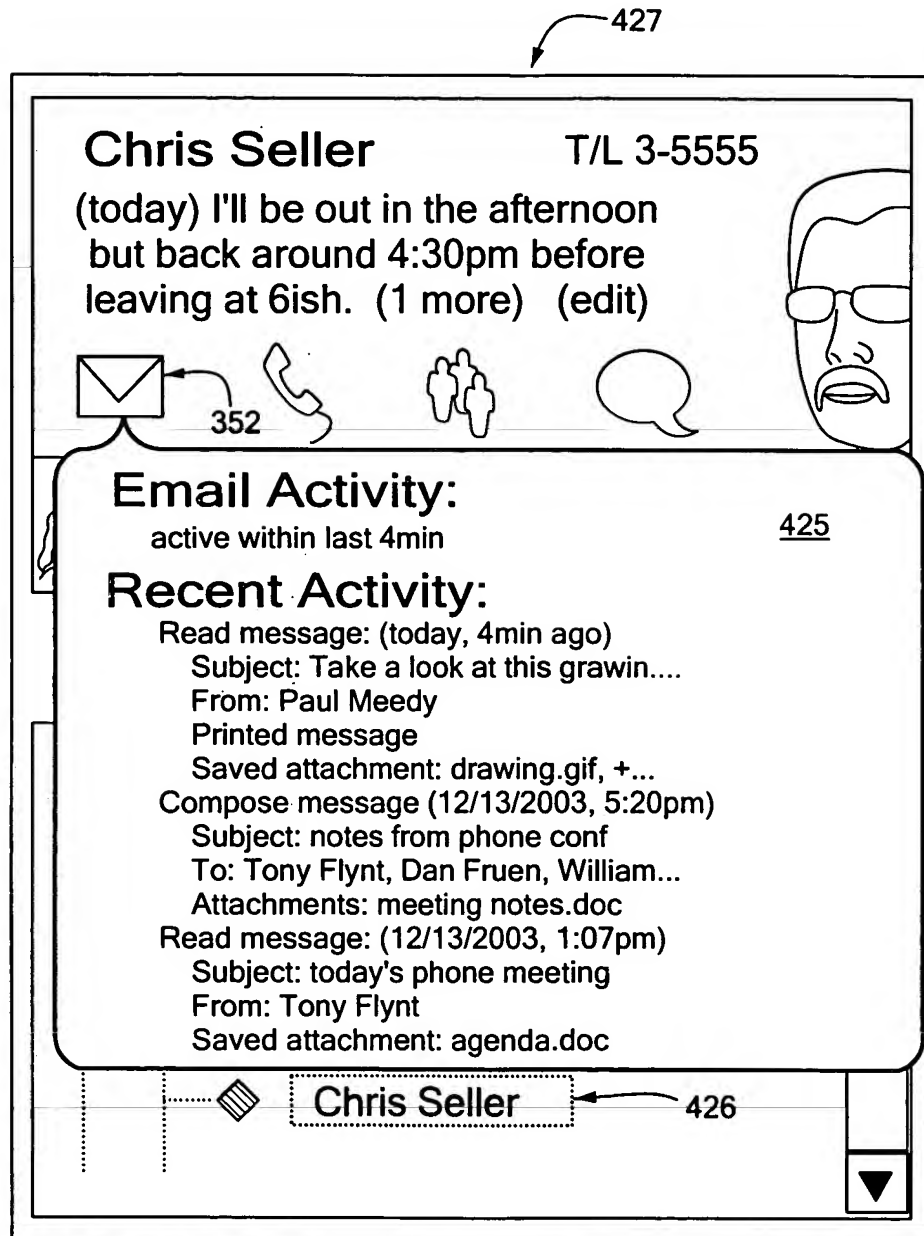
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**FIG 17**

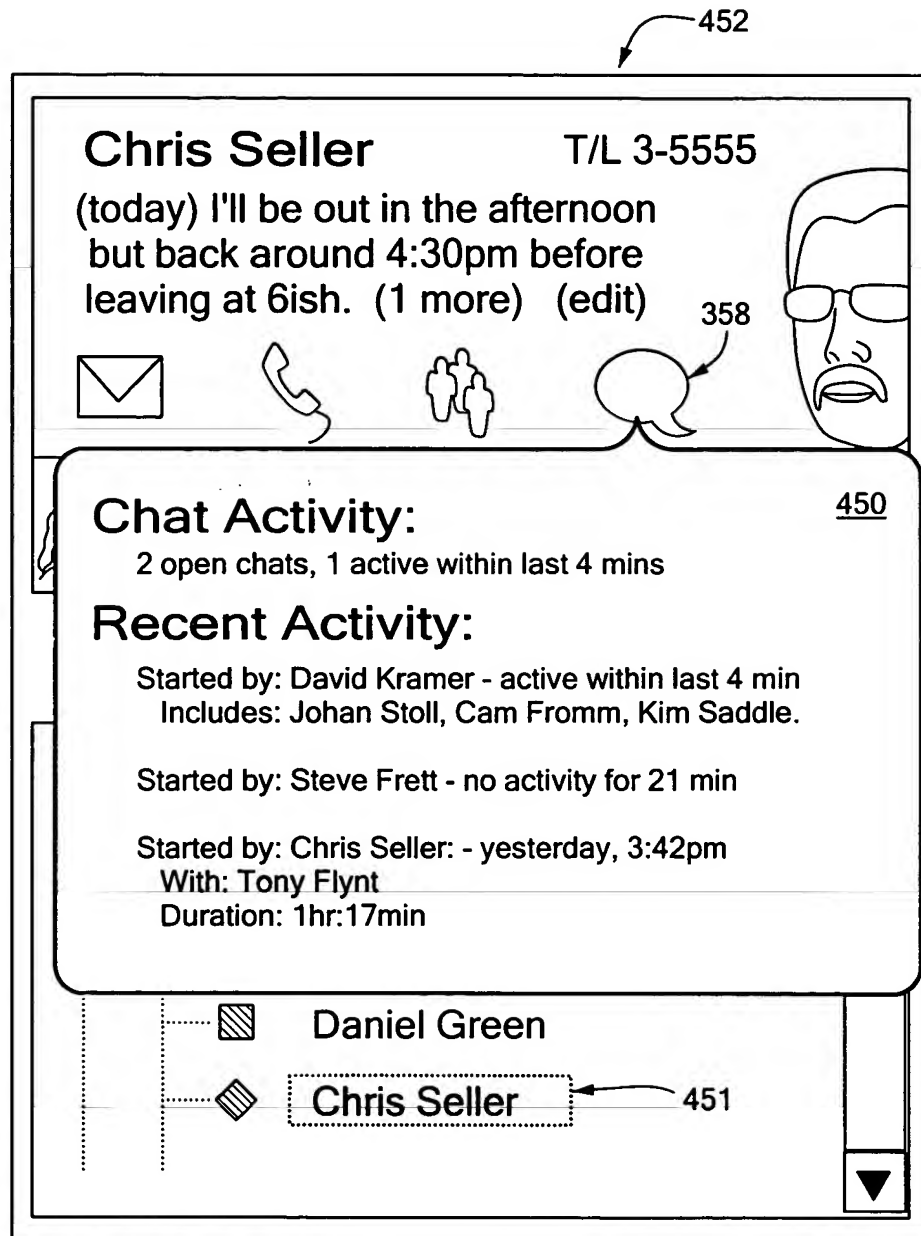


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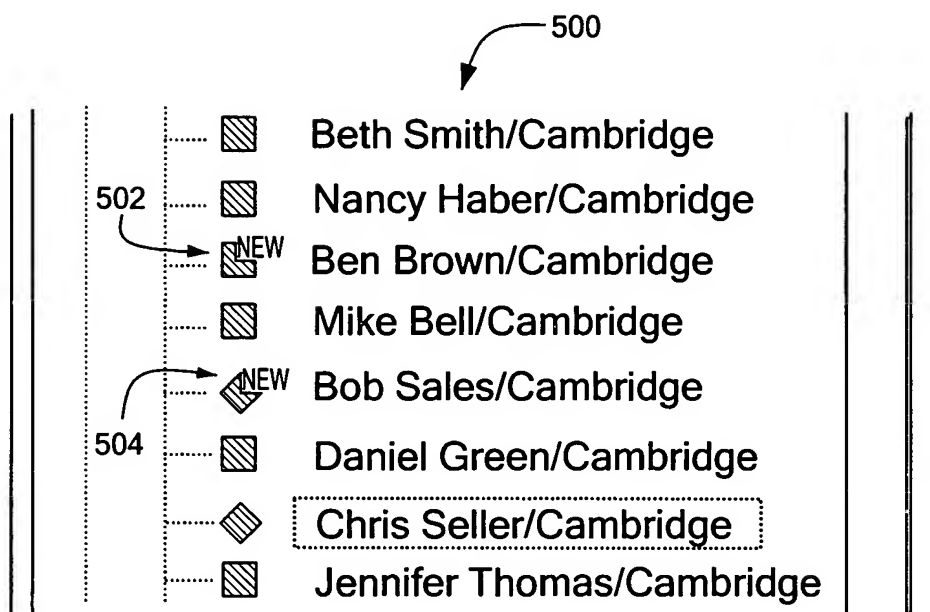
**FIG 18**

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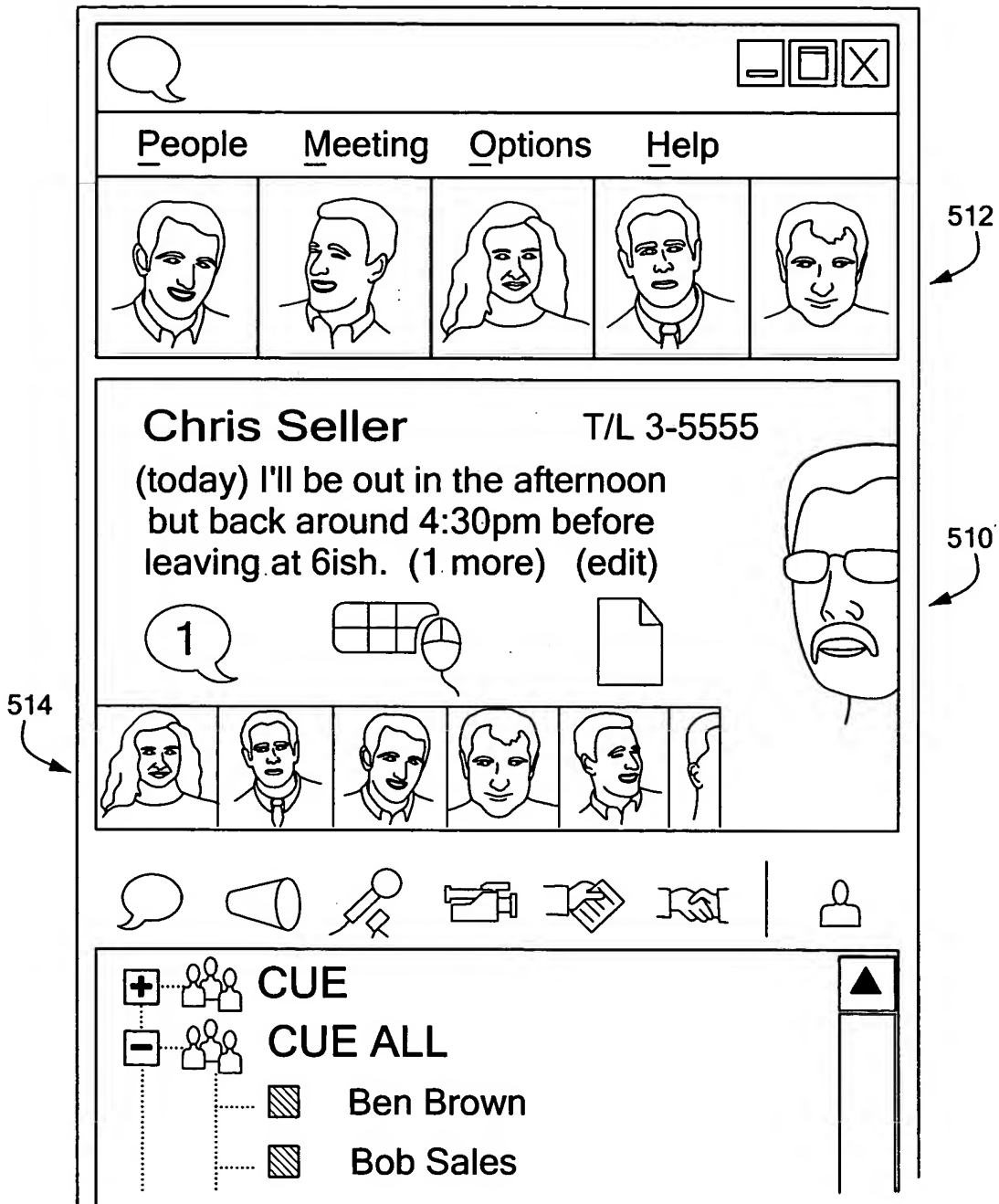
**FIG 19**

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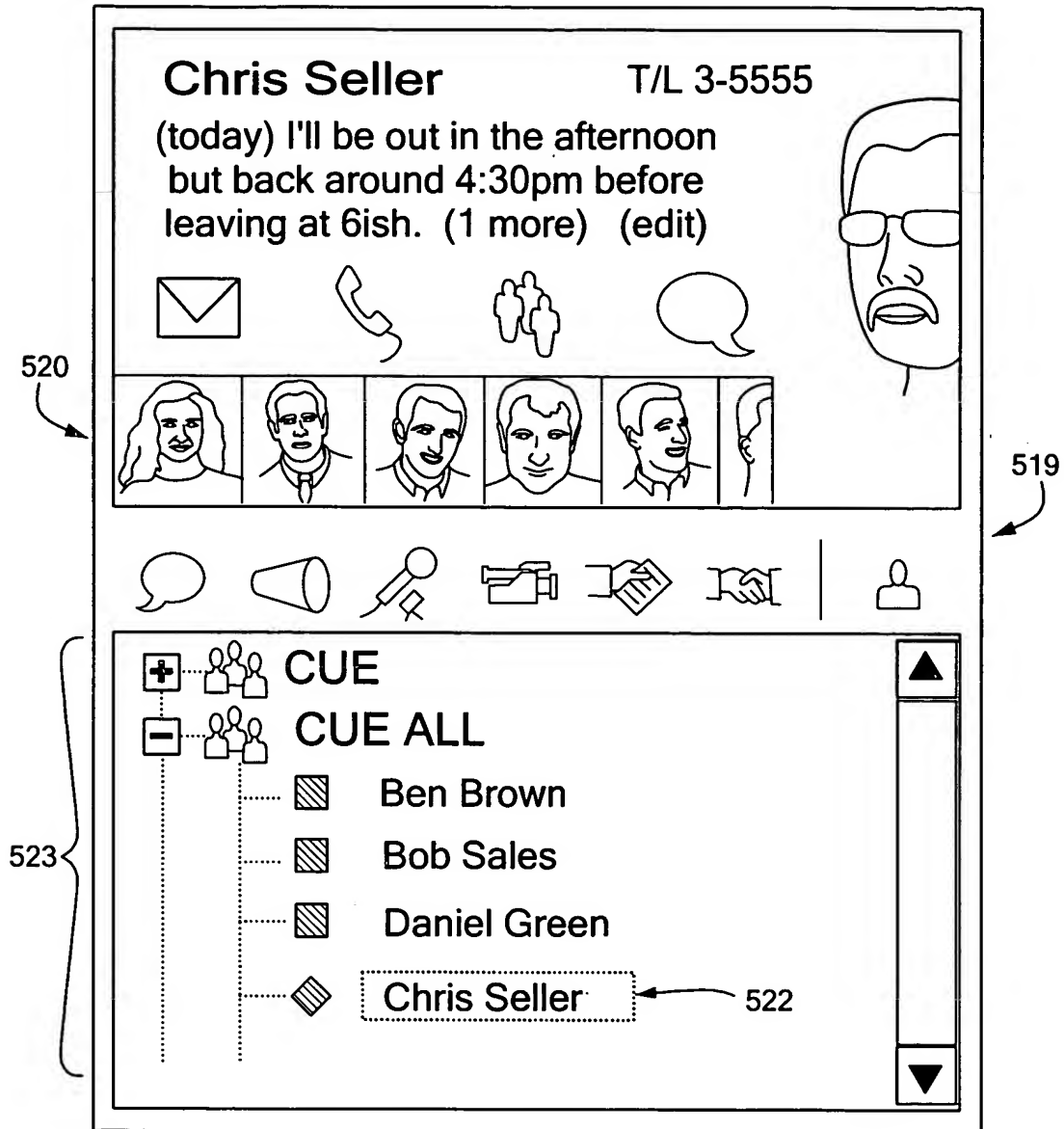
**FIG. 20**

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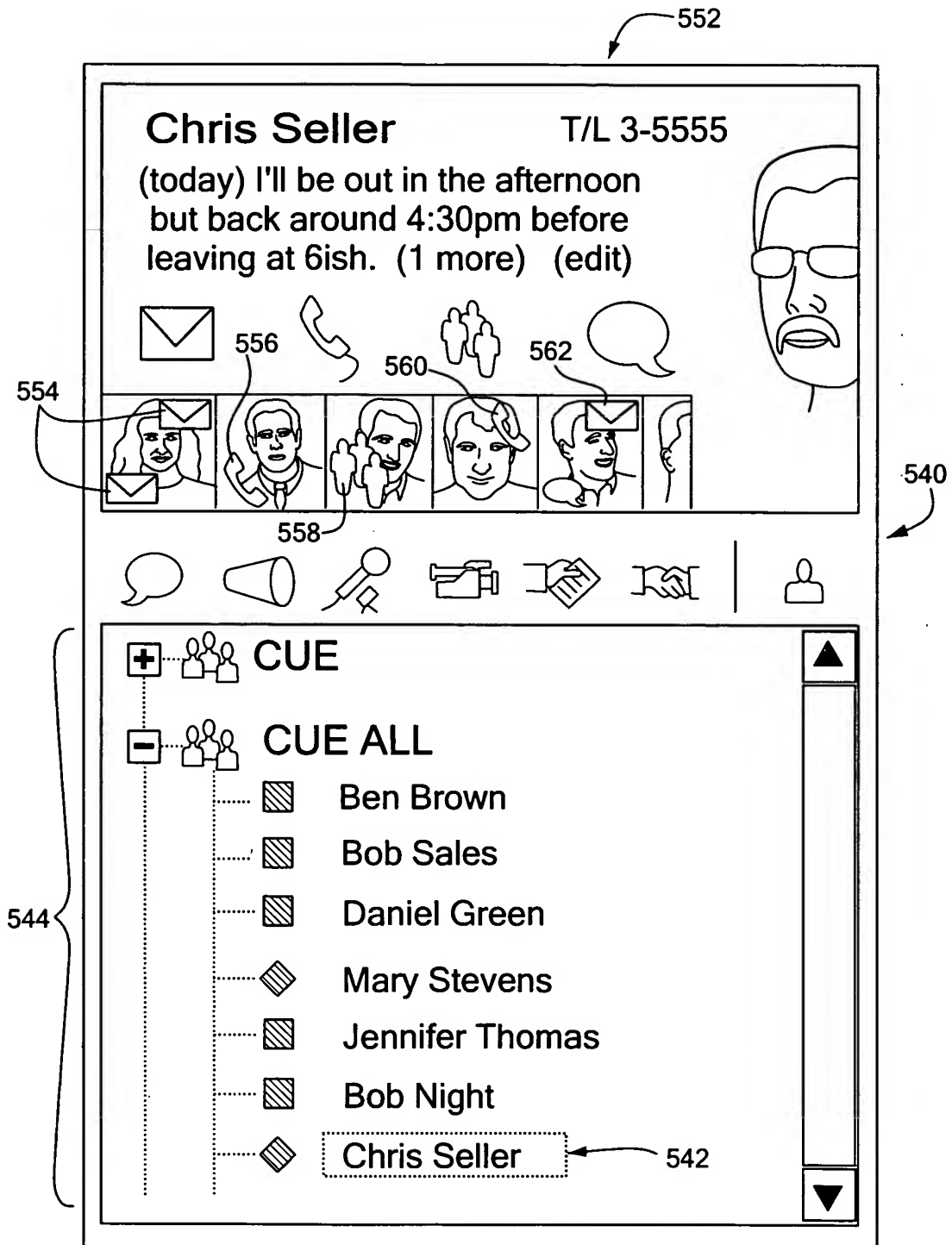
**FIG 21**

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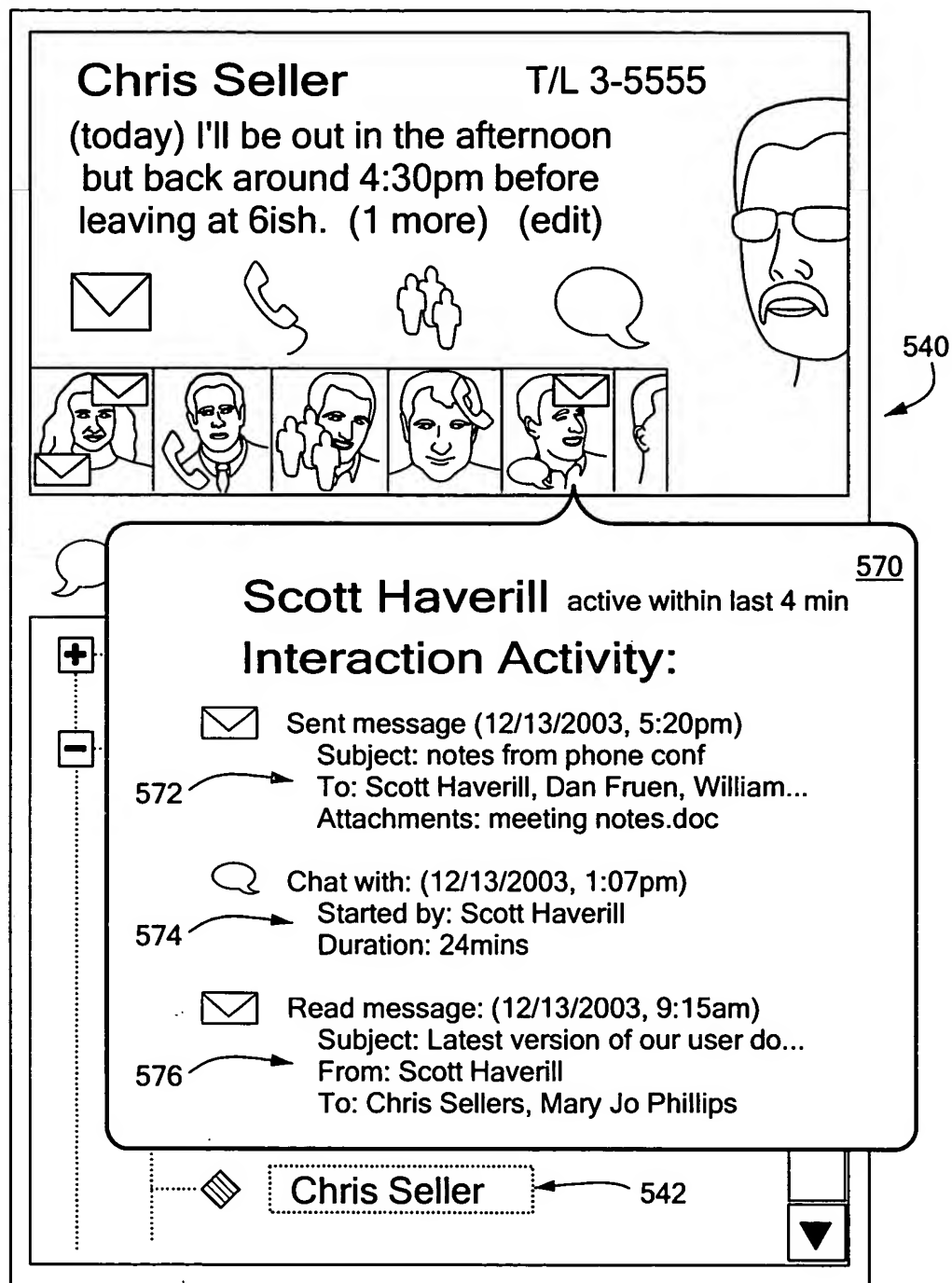
**FIG 22**

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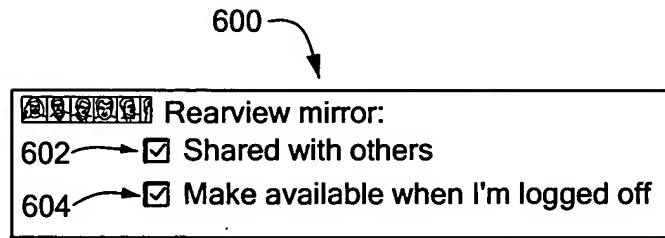
**FIG 23**

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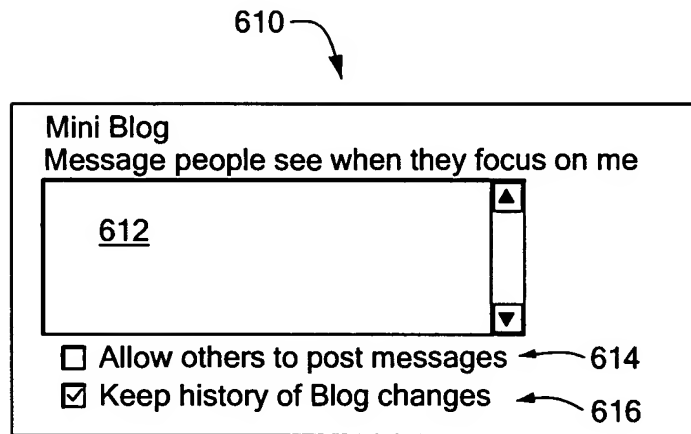


**FIG 24**

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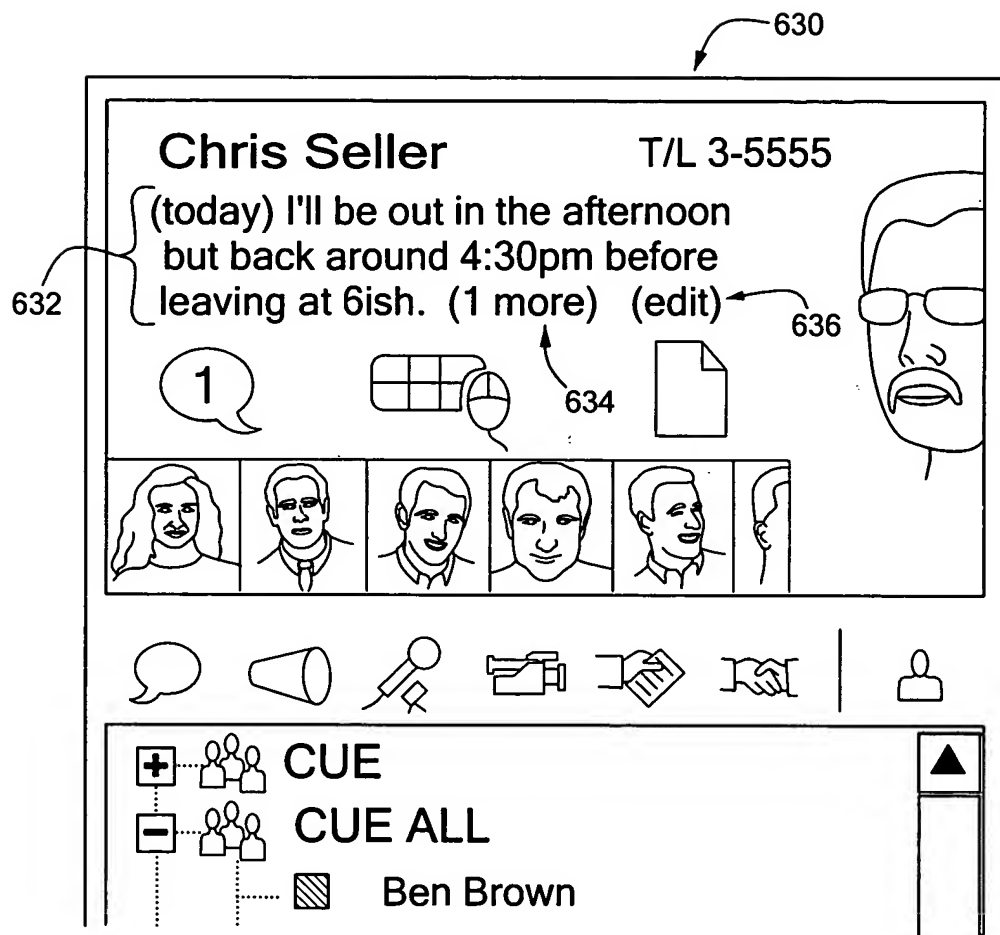
**FIG. 25**



**FIG. 26**



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**FIG. 27**